

Southshore Hills Property Owners' Association
Board of Directors Meeting
General Session Meeting Minutes
February 5, 2020

CALL TO ORDER:

The General Session Meeting of Southshore Hills Property Owners' Association was held on February 5, 2020, at the PMP Offices. Quorum was established and the meeting was called to order by Carole Vicens at 6:36 PM.

DIRECTORS PRESENT:

Carole Vicens – President
Randy Michaels – Vice President
Richard Hostin – Treasurer
Danny Lupold – Member at Large

DIRECTORS ABSENT:

Jonathan Mason – Secretary

OTHERS PRESENT:

2032 Hillsbuy
2230 Kelmscott
1766 Bowcliff
1862 Fallview

PROPERTY MANAGEMENT PROFESSIONALS REPRESENTATIVES:

Matt Bland, CMCA, AMS - Community Asset Manager.

SECRETARY'S REPORT:

A motion was made by Randy Michaels and seconded by Danny Lupold to approve the general meeting minutes for January 2, 2020. Motion carried (M/S/C 4-0-0).

MANAGEMENT REPORT:

The Board of Directors reviewed and discussed the action item tracker from December 2019. No action was required of the Board of Directors at this time.

TREASURER'S REPORT:

Financial Summary and Recommendations: December 2019 financial summary was reviewed by the Board.

Financial Statements: Tabled. Financials need to be updated.

Lien Approval/Disclosure of Foreclosure: None at this time.

COMMITTEE REPORTS:

Technology and Communications Committee: The committee has been posting and updating the website. The committee is looking to include recommended vendors on the website.

Architectural Committee: The architectural report prepared by PMP was reviewed by the Board. There was one new architectural request in January.

Advisory Committee: The committee is looking into speed humps on Highgate and Woodburn.

Landscape Committee: The committee will be meeting with the city of thousand oaks to complete the tree median project.

Appoint Alternate Landscape Committee Member: A motion was made by Randy Hostin and seconded by Danny Lupold to appoint Judith Perez as an alternate to the architectural committee. Motion carried (M/S/C 4-0).

NEW / UNFINISHED BUSINESS:

Architectural Rules Review and Update: A motion was made by Randy Michaels and seconded by Danny Lupold to table the architectural rules discussion for further review of the new ADU rules. Motion carried M/S/C (4-0-0).

HOMEOWNER'S FORUM:

Homeowners in attendance discussed thanking the Board for addressing issues on Kelmscott, association boundary issues, and slope maintenance.

AJOURNMENT AND ANNOUNCEMENT OF THE NEXT BOARD MEETING:

There being no further business before the Board of Directors, the General Session Meeting was adjourned at 7:22 PM. The Next Board meeting is scheduled for March 4, 2020 at the PMP Offices.

Board Member

Date