

Southshore Hills Property Owners' Association
Board of Directors Meeting
General Session Meeting Minutes
August 11, 2020

CALL TO ORDER:

The General Session Meeting of Southshore Hills Property Owners' Association was held on August 11, 2020, on Zoom Meeting ID 302 033 439. Quorum was established and the meeting was called to order by Carole Vicens at 6:37 PM.

DIRECTORS PRESENT: Carole Vicens – President
Randy Michaels – Vice President
Richard Hostin – Treasurer
Jonathan Mason – Secretary

DIRECTORS ABSENT: Danny Lupold – Member at Large

OTHERS PRESENT: 2243 Kelmscott Court
2184 Highgate Rd.

PROPERTY MANAGEMENT PROFESSIONALS REPRESENTATIVES:

Matt Bland, CMCA, AMS - Community Asset Manager.

SECRETARY'S REPORT:

A motion was made by Richard Hostin and seconded by Randy Michaels to approve the general meeting minutes for July 1, 2020. Motion carried (M/S/C 4-0-0).

MANAGEMENT REPORT:

The Board of Directors reviewed and discussed the action item tracker from July 2020. No action was required of the Board of Directors at this time.

TREASURER'S REPORT:

Financial Summary and Recommendations: June 2020 financial summary was reviewed by the Board.

Financial Statements: A motion was made by Randy Michaels and seconded by Richard Hostin to accept the June 2020 financials. Motion carried (M/S/C 4-0-0).

Lien Approval/Disclosure of Foreclosure: None at this time.

COMMITTEE REPORTS:

Technology and Communications Committee: There was a poll on the website for a review of PMP management. This poll is now closed.

Architectural Committee: The architectural report prepared by PMP was reviewed by the Board. There have been quite a few architectural requests, but the committee is very responsive and gets through them very quickly.

Advisory Committee: The committee was approached by concerned homeowners and are discussing petitioning the city for speed bumps and crosswalks at Glastonbury/Highgate at Triunfo.

Landscape Committee: The tree work will start after September 15th. PMP management to reach out to the City of Thousand Oaks for a more specific date.

NEW / UNFINISHED BUSINESS:

Architectural Rules Review and Update: Tabled until after the governing document rewrite.

Governing Documents Rewrite Update: If the Board gets all their comments in within the next 30 days the Board can approve the draft to be mailed out to the membership in September and schedule a town hall meeting.

2019 Audit Financial Review: A motion was made by Jonathan Mason and seconded by Richard Hostin to approve the 2019 Financial Review prepared by Newman and Associates. Motion carried (M/S/C 4-0-0).

UgMO Update: PMP Management announced that the new controllers are now installed and the benefits of the UgMo program.

Crosswalks Painting – Glastonbury / Highgate at Triunfo: This is being taken on by the Advisory Committee.

HOMEOWNER’S FORUM:

The homeowners in attendance wanted to discuss rules for on street parking, lease issues, and nuisances issues.

AJOURNMENT AND ANNOUNCEMENT OF THE NEXT BOARD MEETING:

There being no further business before the Board of Directors, the General Session Meeting was adjourned at 7:13 PM. The Next Board meeting is scheduled for September 2, 2020 via Zoom Meeting.

Board Member

9/2/2020
Date