

Southshore Hills Property Owners' Association
Board of Directors Meeting
General Session Meeting Minutes
May 6, 2020

CALL TO ORDER:

The General Session Meeting of Southshore Hills Property Owners' Association was held on May 6, 2020, on Zoom Meeting ID 302 033 439. Quorum was established and the meeting was called to order by Carole Vicens at 6:33 PM.

The Board of Directors were elected for another term via acclamation.

DIRECTORS PRESENT: Carole Vicens – President
Randy Michaels – Vice President
Richard Hostin – Treasurer
Jonathan Mason – Secretary

DIRECTORS ABSENT: Danny Lupold – Member at Large

OTHERS PRESENT: 2230 Kelmscott
2032 Hillsbury
1766 Bowcliff Terrace

PROPERTY MANAGEMENT PROFESSIONALS REPRESENTATIVES:

Matt Bland, CMCA, AMS - Community Asset Manager.

SECRETARY'S REPORT:

A motion was made by Richard Hostin and seconded by Jonathan Mason to approve the general meeting minutes for April 1, 2020. Motion carried (M/S/C 4-0-0).

MANAGEMENT REPORT:

The Board of Directors reviewed and discussed the action item tracker from April 2020. No action was required of the Board of Directors at this time.

TREASURER'S REPORT:

Financial Summary and Recommendations: March 2020 financial summary was reviewed by the Board.

Financial Statements: A motion was made by Randy Michaels and seconded by Richard Hostin to accept the March 2020 financials. Motion carried (M/S/C 4-0-0).

Lien Approval/Disclosure of Foreclosure: None at this time.

COMMITTEE REPORTS:

Technology and Communications Committee: The committee has been posting and updating the website.

Architectural Committee: The architectural report prepared by PMP was reviewed by the Board.

Advisory Committee: There was no report at this time.

Landscape Committee: Eric Crisman presented the landscaping maintenance has been improving. The slope is being maintained and the monument signs have color. Carole Crisman provided some recommendations for landscape designs. They will be meeting with a couple other design companies. City of Thousand Oaks offices have been mostly closed.

NEW / UNFINISHED BUSINESS:

Architectural Rules Review and Update: A motion was made by Richard Hostin seconded by Carole Vicens to mail about the updated architectural rules for 28-day membership review. Motion carried (M/S/C 4-0-0).

Dumpster Rental: The dumpster day has been rescheduled until June 26th through June 29th. The Board discussed a possible third lower location.

2019 Audit Update: The Board disclosed they are working on the 2019 audit and have not been able to obtain financial information. The Board will disclose the status with the membership.

HOMEOWNER'S FORUM:

Homeowners in attendance discussed city asphalt work and architectural modifications and maintenance of the slope on the Highgate side of the property.

AJOURNMENT AND ANNOUNCEMENT OF THE NEXT BOARD MEETING:

There being no further business before the Board of Directors, the General Session Meeting was adjourned at 7:11 PM. The Next Board meeting is scheduled for June 3, 2020 via Zoom Meeting.

Board Member

6/3/2020

Date