

Southshore Hills Property Owners' Association
Board of Directors Meeting
General Session Meeting Minutes
September 2, 2020

CALL TO ORDER:

The General Session Meeting of Southshore Hills Property Owners' Association was held on September 2, 2020, on Zoom Meeting ID 302 033 439. Quorum was established and the meeting was called to order by Carole Vicens at 6:32 PM.

DIRECTORS PRESENT: Carole Vicens – President
Randy Michaels – Vice President
Richard Hostin – Treasurer
Jonathan Mason – Secretary
Danny Lupold – Member at Large

DIRECTORS ABSENT: None

OTHERS PRESENT: 2342 Bayside Ct.
2032 Hillsbury Rd.
1685 Bowcliff Terrace
2327 Bayside Ct.

PROPERTY MANAGEMENT PROFESSIONALS REPRESENTATIVES:

Matt Bland, CMCA, AMS - Community Asset Manager
Julie Phan, Community Asset Manager

Appoint Board Vacancy: The Board thanks Randy Michaels for his service on the Board of Directors. A motion was made by Randy Michaels and seconded by Danny Lupold to accept Randy Michaels resignation and appointed Kavoos Blourtchi to fill the vacancy. Motion carried (M/S/C 4-0-0).

SECRETARY'S REPORT:

A motion was made by Richard Hostin and seconded by Carole Vicens to approve the general meeting minutes for August 11, 2020. Motion carried (M/S/C 4-0-0).

MANAGEMENT REPORT:

The Board of Directors reviewed and discussed the action item tracker. No action was required of the Board of Directors at this time.

TREASURER'S REPORT:

Financial Summary and Recommendations: July 2020 financial summary was reviewed by the Board.

Financial Statements: A motion was made by Richard Hostin and seconded by Carole Vicens to accept the July 2020 financials. Motion carried (M/S/C 4-0-0).

Lien Approval/Disclosure of Foreclosure: None currently.

2021 Draft Budget: The Board reviewed the draft budget for 2021 with all the new line items. A motion was made by Carole Vicens and seconded by Jonathan Mason to approve the annual budget of \$650 annual assessment. Motion carried (M/S/C 4-0-0).

COMMITTEE REPORTS:

Technology and Communications Committee: John Soukup was in attendance and provided update on website, noting that there have been more visits to the website from surrounding cities, possibly new buyers interested in purchasing in the community.

Architectural Committee: The architectural report prepared by PMP was reviewed by the Board.

Advisory Committee: The Board discussed the installation of speed bumps and crosswalks at Glastonbury/Highgate at Triunfo.

Landscape Committee: The landscape designer will choose tree selections and ideas after we get an update from the City of Thousand Oaks.

NEW / UNFINISHED BUSINESS:

None currently.

HOMEOWNER'S FORUM:

The homeowners in attendance had questions regarding the CC&R update and updating voting requirements outlined in ByLaws. The Board and management answered all questions.

AJOURNMENT AND ANNOUNCEMENT OF THE NEXT BOARD MEETING:

There being no further business before the Board of Directors, the General Session Meeting was adjourned at 7:28 PM. The Next Board meeting is scheduled for October 7, 2020 via Zoom Meeting.


Jonathan Mason (Oct 14, 2020 10:41 PM)

Board Member

Oct 14, 2020

Date